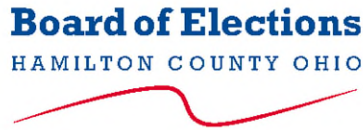


Alexander F. Linser, Chair
Alex M. Triantafilou
Charles H. Gerhardt III
Joseph L. Mallory
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Raquel D. Burgos, Deputy Director



4700 Smith Road
Cincinnati, OH 45212
Main Office Number 513 946-8500
Fax 513 946-8560 or 513-946-8565
VoteHamiltonCountyOhio.gov

YOUTH AT THE BOOTH

GENERAL ELECTION, 2026

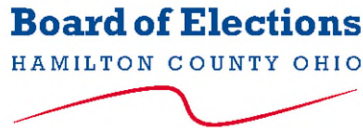
Hamilton County Board of Elections

Contents:

- 18 year old Permission Slip
- 17 year old Permission Slip – **please use the appropriate slip based on the student's age!**
- Teacher Check List
- FAQ's
- Contact Info
- Registration Form(s)



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YOUTH AT THE BOOTH

The student will be **18 years old** on or before **November 3rd, 2026**. **Paper Registration Form is ALSO REQUIRED TO BE SUBMITTED TO THE BOE ON OR BEFORE OCT. 5th!**

School Name: _____ U.S. Citizen? Yes _____ No _____

Student Name: _____

Student Address: _____

Student Cell Phone: () _____

Student Email: _____

Date of Birth: _____ / _____ / _____

Social Security Number (9 digits please. **Required for Student to be paid**): _____

Evening class or weekend class? (Circle one): Evening Weekend

I am a student in good standing. I will have my own transportation to training & the polls. I will attend my training session at the Board of Elections in Norwood. I will assist in setting up the polling location the Monday before the Election. On Tuesday, Election Day, I will remain at my assigned polling location from 5:30 am to 9:00 pm approximately. **I have informed my teachers, coaches, parents/guardians, and employers of my commitment. I have entered it on my calendar.**

Student Signature: _____ Date: _____

Parent/Guardian Permission: I have reviewed the conditions of the off-site activity described and give my consent for my student to participate. I understand the locations of this off-site activity will be at the Hamilton County BOE and at a polling place within Hamilton County. I give my permission for my student to potentially be photographed at this event.

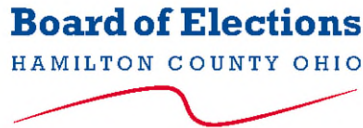
Parent Guardian Signature: _____ Parent/Guardian Phone #: _____

Faculty Member Permission: I have verified that the student is 18 years old, or will be on or before November 3rd, 2026, and is a high school student in good standing. I will alert the attendance office and administrators to the excused absence(s) of my student(s):

Faculty Member Signature: _____ Date: _____

COMPLETE ALL HIGHLIGHTED FIELDS. REGISTRATION FORM MUST BE SUBMITTED AS WELL.

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YOUTH AT THE BOOTH



The student will be **17 years old** through **November 3rd, 2026**. 17 year old students who will be 17 through November 3rd, 2026 may fill out a Voter Registration Form if they choose to.

School Name: _____ U.S. Citizen? Yes _____ No _____

Student Name: _____

Student Address: _____

Student Cell Phone: () _____

Student Email: _____

Date of Birth: _____ / _____ / _____

Social Security Number (9 digits please. **Required for Student to be paid**): _____

Evening class or weekend class? (Circle one): Evening Weekend

I am a student in good standing. I will have my own transportation to training & the polls. I will attend my training session at the Board of Elections in Norwood. I will assist in setting up the polling location the Monday before the Election. On Tuesday, Election Day, I will remain at my assigned polling location from 5:30 am to 9:00 pm approximately. **I have informed my teachers, coaches, parents/guardians, and employers of my commitment. I have entered it on my calendar.**

Student Signature: _____ Date: _____

Parent/Guardian Permission: I have reviewed the conditions of the off-site activity described and give my consent for my student to participate. I understand the locations of this off-site activity will be at the Hamilton County BOE and at a polling place within Hamilton County. I give my permission for my student to potentially be photographed at this event.

Parent Guardian Signature: _____ Parent/Guardian Phone #: _____

Faculty Member Permission: I have verified that the student is 17 years old, and will be through November 3rd, 2026, and is a high school student in good standing. I will alert the attendance office and administrators to the excused absence(s) of my student(s):

Faculty Member Signature: _____ Date: _____

COMPLETE ALL HIGHLIGHTED FIELDS. REGISTRATION FORM MAY BE SUBMITTED AS WELL.

Hamilton County Youth at the Booth – Teacher Duties

Thank you for your interest in the Hamilton County Youth at the Booth program. We need your help in ensuring that the requirements of the program are met. Below is a checklist table for your use – please refer to this and use it before submitting paperwork to the Board of Elections.

Student's Last Name	Student's First Name	17 or 18 years old?	Registration Forms for 18 year olds?	Permission Slip for each student?

Hamilton County Youth at the Booth – FAQ

I am 18 years old, or will be 18 on or before November 3rd, 2026. Should I fill out a Registration Form, to register to vote? **You are required to do so.** The Registration Deadline is October 5th, 2026, and **we require having both your permission slip and Registration Form on or before 10-5-26.** In terms of voting, you have several options: you can request a vote by mail ballot from the BOE, or you can vote in-person at the BOE office at 4700 Smith Road Cincinnati, OH 45212 beginning 28 days before Election Day. You should not wait until Election Day, as you will be working at a polling location. See the BOE website: www.votehamiltoncountyohio.gov for more information.

I am 17 years old, and will not turn 18 on or before November 3rd, 2026. Should I fill out the Registration Form? It is your choice whether you fill out a Registration Form. Once you turn 18, the Voter Registration will become active. You cannot vote in the November 3rd, 2026 General Election.

How do I get assigned to a polling location? Once you let your teacher know that you want to participate & hand in your paperwork, your teacher will turn in your paperwork to the Board of Elections. A Precinct Election Official (PEO) Supervisor will call/text you about your Election Day polling place assignment & class assignment for training. **You must respond to these texts or calls that assign you into a class and polling place.**

When and where is the Training? A PEO Supervisor will call or text you about a date/time for training that fits your schedule. All training classes will be held at the BOE, 4700 Smith Rd., Cincinnati OH, 45212.

How do I get to Training class and to the polling location Monday Night and Tuesday? *You are required to have or to provide your own transportation* to and from training and the polls. Please locate your assigned polling place prior to the Monday Night polling place set up so that you know where you are going to work.

What if I cannot work the entire time on Election Day? You will not be able to participate in Youth at the Booth. You must be able to complete the training, attend Monday night polling place set-up and work all day on Election Day. You cannot work a partial day at the polls.

What should I wear? The dress code for all Precinct Election Officials is business casual clothing – for men: a nice pair of jeans, dress pants & shirt; for women: jeans, dress slacks, or skirt & shirt. No sweat pants. You CANNOT wear any political buttons, badges, or t-shirts. Please do not wear shorts or flip flops.

What about breaks, lunch, and food? You will get 1 hour for lunch during which you can leave the polling location. We also suggest that you bring lunch, snacks, and water to have throughout the day.

Can I Bring Things to Do? You may bring your cell phone for emergency calls only. Remember, being a Precinct Election Official your job on Election Day. **NO LAPTOP OR IPAD AND DO NOT TEXT WHILE WORKING AS A PRECINCT ELECTION OFFICIAL!**

(cont'd)

Will I be paid? Why do you need my Social Security Number? You will be **\$225.00** for your complete participation (training, Monday night set-up and Election Day). The BOE requires your Social Security number for payroll purposes only. You will receive your check payment within **3-4 weeks after the Election**, or may elect to pick up your check from the BOE within the same time frame.

For more information, contact:

Shaun Dixon, Administrator

513-946-8566; shaun.dixon@boe.hamiltoncountyohio.gov

Kyle Dallman, PEO Recruitment and Training Supervisor

513-946-8505, kyle.dallman@boe.hamiltoncountyohio.gov

Olivia Jacob, PEO Recruitment and Training Supervisor

513-946-8504, olivia.jacob@boe.hamiltoncountyohio.gov

Jason Weaver, Precinct Election Official Supervisor

513-946-8541, jason.weaver@boe.hamiltoncountyohio.gov

Hayley Dressler, Precinct Election Official Supervisor

513-946-8542, hayley.dressler@boe.hamiltoncountyohio.gov

