

**Hamilton County Board of Elections  
Candidate Petition Filing Profile**

**Candidates are responsible for the proper preparation, circulation, completion, and sufficiency of their petition.**

**1**

<b>Candidate's Name:</b>	
<b>Candidate's Street Address:</b>	<b>Zip code:</b>
<b>Candidate's Email Address:</b>	
<b>Candidate's Phone Number:</b>	
<b>Jurisdiction/Municipality:</b>	<b>Office:</b>

**BRING THIS COMPLETED CHECKLIST WITH YOU WHEN FILING YOUR PETITIONS**

**Before circulating and before filing** part-petition, review the checklist below and initial each section:

**"Nominating Petition and Statement of Candidacy" - Petition Filing Checklist**

**2**

Initial each section below:	For each part-petition being submitted: (Ref. <i>Ohio Candidate Requirement Guide "RULES GOVERNING PETITIONS"</i> )
	<p><b>"Statement of Candidacy" section:</b> <span style="float:right"><b>REVIEW "Rules Governing Petitions" - #1 &amp; #2</b></span></p> <ul style="list-style-type: none"> <li>The candidate completed, dated, and signed this section <b>before</b> getting any elector signatures.</li> <li>All blanks in this section were completed, with the following exception: Only one box, "full term" or "unexpired term," was checked. (If "unexpired term" was checked, "term ending date" was completed.) If applicable, in any section, "full term commencing date" blanks were completed.</li> <li>The Committee to represent the candidate is <i>optional</i> (except City of Loveland) but recommended.</li> </ul>
	<p><b>"Nominating Petition" section:</b> <span style="float:right"><b>REVIEW "Rules Governing Petitions" - #3 - #5</b></span></p> <ul style="list-style-type: none"> <li>The candidate completed the top portion of this section <b>before</b> getting any elector signatures.</li> <li>All blanks in this section were completed, with the following exception: Only one box, "full term" or "unexpired term," was checked. (If "unexpired term" was checked, "term ending date" was completed.)</li> <li>Elector signatures were obtained <b>on or after</b> the candidate's date of declaration in the "Statement of Candidacy".</li> <li>All elector signatures are in ink and cursive (or as on file with the Board of Elections).</li> <li>For office districts that include multiple counties, all petition elector signatures are in the same county.</li> <li>All columns were completed for each row with an elector signature.</li> </ul>
	<p><b>"Circulator Statement" section:</b> <span style="float:right"><b>REVIEW "Rules Governing Petitions" - #6 - #10</b></span></p> <ul style="list-style-type: none"> <li>The Circulator witnessed elector signatures and completed all blanks and signed <b>after</b> getting the final signature. (If the candidate circulated their own petition, they completed and signed the Circulator Statement section)</li> </ul>

**REVIEW "Rules Governing Petitions" #11-#17**

- Before filing**, candidates *may* check their own petition signatures using the public terminals available in the BOE lobby.
- Bring all part-petition sheets, this checklist\*, and your applicable filing fee (**cash/check**) with you when you file.

**3**

Total number of <u>part-petitions</u> filed (i.e., sheets):	Total number of <u>elector signatures</u> filed (i.e., indicated in the "Circulator Statement" of each part-petition):
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**I (i.e., the candidate) request my name\* to appear on the ballot as follows:** (indicating hyphens or spaces, optional):

First Name (or Initial) \_\_\_\_\_ (Optional) Middle Name (or Initial) \_\_\_\_\_

**4**

Last Name \_\_\_\_\_ Suffix (i.e., Jr./Sr./II/III) \_\_\_\_\_

*\*A nickname must be a natural derivative of the candidate's legal name.  
Quotation marks, parenthesis, and titles (e.g., Dr., Judge or Rev.) are prohibited.*

**OPTIONAL: Please provide a phonetic pronunciation of your name as it will appear on the ballot below:**

I understand once a candidate's petition has been filed (i.e., submitted and time stamped) with the appropriate election official, it cannot be changed, supplemented, or returned to the candidate. **Acceptance of a petition by Hamilton County Board of Elections staff does not indicate validity and sufficiency of the petition.** Statutory authority to review each petition for compliance with Ohio election law and subsequent certification is the responsibility of the members of the Board of Elections.

I have (i.e., The candidate has) been furnished a link to Ohio Revised Code (R.C.) sections 3517.01, 3517.08 to 3517.11, 3517.13 to 3517.993, 3599.03 and 3599.031 by the Hamilton County Board of Elections. I further acknowledge that I have (i.e., the candidate has) been provided a copy of R.C. section 3517.21 as prescribed by R.C. section 3513.33.

**5**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_  
(If applicable, signed on behalf of candidate: \_\_\_\_\_) Version: 5/3/2024