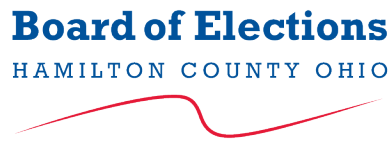


Gwen L. McFarlin, Chair
Alex M. Triantafilou
Charles H. Gerhardt III
Joseph L. Mallory
Sherry L. Poland, Director
Alexander F. Linser, Deputy Director



4700 Smith Road
Cincinnati, OH 45212
513 632-7000
Fax 513 579-0988 or 744-9038
VoteHamiltonCountyOhio.gov

January 24, 2024

Hamilton County Board of Elections: Partners in Democracy

Dear Administrator,

We are writing to request your assistance in recruiting your employees to serve as poll workers through Hamilton County Board of Election's "Partners" in Democracy Program! The Hamilton County Board of Elections is looking to expand upon our partnerships with local public offices to assist provide a skilled workforce at each polling location in Hamilton County on Election Day.

As the election process becomes more technologically sophisticated, it is critical that Poll Worker be able to understand and to apply new technologies. Public sector employees are an exceptional source of trained, adaptable, and tech-savvy workers.

What does it take to be a "Partner in Democracy"? We are asking you to make available the information enclosed with this letter to your employees and inform them of the ways they can sign up to be a Hamilton County Poll Worker.

Participants in the program would work as Precinct Election Officials (PEOs). A PEO is a trained election worker whose duties include setting up polling locations and processing voters. PEOs are compensated for training, set up, and Election Day work—and county employees are eligible for both their agency's daily compensation as well as the Board of Election's pay, and without having to take a vacation day or LWOP. **Some departments offer an additional personal day.**

We have enclosed materials outlining the project with forms that can be used by your employees. We hope we can count on your participation. Please contact the Board of Elections with any questions.

Sincerely,

A handwritten signature in blue ink that reads "Sherry L. Poland".

Sherry Poland
Director

A handwritten signature in blue ink that reads "Alex Linser".

Alex Linser
Deputy Director



Hamilton County Board of Elections partners with local organizations and businesses to recruit Precinct Election Officials.

We would like to thank you for your leadership in Community Service. We hope you will consider becoming one of our **Partners in Democracy**.

Precinct Election Officials (PEOs) Needed

The Hamilton County Board of Elections (BOE) is looking to build partnerships with local public and private entities to assist in providing a skilled workforce at each polling location in Hamilton County on Election Day.

As the election process becomes more technologically advanced, it is critical that poll workers be able to understand and apply these new technologies. Private and public sector employees are an exceptional source of trained, adaptable, and tech-savvy workers to meet this ongoing need. PEOs are compensated for training and Election Day work—and county employees may be eligible for both their agency’s daily compensation as well as the Board of Election’s pay, and without having to take a vacation day or LWOP.

WHAT we are asking your organization . . .

To be a Partner in Democracy with the BOE by making information available to your employees about signing up to be a Hamilton County PEO. This can be accomplished in many ways and we would like to meet with you to see how we can Partner Up.

WHO can be a PEO

Must be a registered and active voter in Hamilton County, Ohio

Must be able to read and write the English language

Must have transportation to the polling place and to the training classes

NOT be a candidate for any office to be voted on at the polling place in the current election

NOT be a convicted felon

HOW to become a PEO

Complete attached PEO application and mail to our office at 4700 Smith Road, Cincinnati, OH 45212, or download an application from our website: VoteHamiltonCountyOhio.gov

For more information, please contact us at

(513) 632-7041 Jason.Weaver@boe.hamiltoncountyohio.gov

(513) 632-7042 Hayley.Dressler@boe.hamiltoncountyohio.gov

Our partner organizations will be acknowledged for their participation on our website & social media outlets.



Precinct Election Official (PEO) Application & Information Sheet

Return Completed Form to: Board of Elections, 4700 Smith Road, Cincinnati, OH 45212 Or Fax to: (513) 744-9038

Questions? Call or Email us at

(513) 632-7042 Hayley.Dressler@boe.hamiltoncountyohio.gov

(513) 632-7041 Jason.Weaver@boe.hamiltoncountyohio.gov

Name: _____

Address: _____

Do you use a different Mailing Address or PO Box? Yes No

If Yes, Mailing Address or PO Box: _____

Email Address: _____@_____._____

Phone Numbers: Home _____

Work _____

Cell _____ Can you receive texts? Yes No

Do you have a car? Yes No

Company/Organization: _____

Company/Organization Address _____

Types of Precinct Election Officials

Voting Location Manager (VLM): Pick up supplies for the election on the Saturday before the election at location near the polling place; coordinate all activities at the polling place for the Monday Night Organizational Meeting and throughout Election Day; report any problems to the Board of Elections; return the ballots and supplies to the Ballot Drop Off Location.

Voting Location Deputy (VLD): (a person of the opposite party as the VLM) Assist the VLM with all responsibilities and procedures at the polling place on Monday night and Election Day; must accompany the VLM, in the same car, to the Ballot Drop Off location. May also pick up supplies on the Saturday before the election, if needed.

Precinct Election Official (PEO): Participate in all activities at the Monday Night Organizational Meeting and on Election Day, assist the VLM and instruct each voter about the voting procedures at the polling place.

Will you serve as Voting Location Manager, if needed? Yes No (You must have independent transportation)

Are you willing to serve at a precinct other than your home precinct? Yes No

Are you willing to serve at a precinct in a nearby community? Yes No

Training 3.5 hours scheduled prior to the election. Monday Night Organizational Meeting 7-9pm. Election Day 5:30am—9pm

Pay: \$225.00 (PEO); \$245.00 (VLD); \$275.00 (VLM)

BY SIGNING THIS FORM, I HEREBY STATE THAT I HAVE NEVER BEEN CONVICTED OF A FELONY, OR THAT MY CONVICTION HAS BEEN REVERSED, EXPUNGED, OR PARDONED

X _____

SIGNATURE

DATE



The Hamilton County Board of Elections needs YOU

Serve your Community as a Hamilton County **Precinct Election Official (PEO)**

WHAT is a PEO

PEOs are trained election workers whose duties include setting up polls and processing voters. PEOs are compensated for training, Monday night organizational meeting, and Election Day work.

WHO can be a PEO

Must be a registered and active voter in Hamilton County, Ohio

Must be able to read and write the English language

Must have transportation to the polling place and to the training classes

NOT be a candidate for any office to be voted on at the polling place at the election

NOT be a convicted felon

WHAT time is involved

Training Class 3.5 hr class offered Mon-Sat, mornings, afternoons & evenings

Monday Night Organizational Meeting 6:30pm - 9pm

Election Day 5:30am - 9pm

HOW MUCH am I paid

PEOs make from \$225.00 (regular poll worker) to \$275.00 (Voting Location Managers). This includes training class, Monday Night Meeting and Election Day.

HOW to become a PEO

Obtain a PEO application from your Company/Organization Contact and mail to our office at the address below or download an application from our website. For more information, please contact us at (513) 632-7042 or (513) 632-7041

Company/Organization Contact: _____