

YOUTH AT THE BOOTH

If student will be 18 years old on or before March 19th 2024, Paper Registration Form is **REQUIRED.**

If student will be 17 years old on or before March 19th 2024, Paper Registration Form is **OPTIONAL.**

School Name: _____ U.S. Citizen? Yes _____ No _____

Student Name: _____

Student Address: _____

Student Cell Phone () _____

Student Email: _____

Date of Birth: ____/____/____

Social Security # _____ (Full 9 digits please. **Required for the student to be-paid**)

Evening class or weekend class? (Circle one): Evening _____ Weekend _____

I am a student in good standing. I will have my own transportation to training & the polls. I will attend the **three-hour** training session at the Board of Elections in Norwood. I will assist in setting up the polling location on Monday March 18th from 6:30 PM to 8:30 PM. On Tuesday, March 19th Election Day, I will remain at my assigned polling location from 5:30 AM to 8:45 PM or later. **I have informed my teachers, coaches, and employers of my commitment. I have entered it on my calendar.**

✓ **Student Signature:** _____ **Date:** _____

PARENT/GUARDIAN PERMISSION

I have reviewed and understand the conditions of the off-site activity described and give my consent for my student to participate. I understand the locations of this off-site activity will be at the Hamilton County BOE and at a polling place within Hamilton County, within our city or nearby. I give my permission for my student to be photographed at this event.

✓ **Parent/Guardian Signature:** _____
Parent/Guardian Phone #: _____

FACULTY MEMBER PERMISSION

I have verified that the student is at least 17 years old, and is a high school student in good standing. I will alert the attendance office and administrators to the excused absence(s) of my student(s).

✓ **FACULTY MEMBER SIGNATURE:** _____

**ALL HIGHLIGHTED FIELDS MUST BE COMPLETED.
SEE TOP OF THE PAGE FOR REGISTRATION
FORM REQUIREMENTS PLEASE.**

Hamilton County Youth at the Booth – TEACHER DUTIES

Thank you for your interest in the Hamilton County Youth at the Booth Program. We need your help in ensuring that the requirements of the program are met. Below is a checklist for your use - please refer to this and use it before submitting paperwork to the Board of Elections.

1. _____ Name, Phone Number, DOB, and **full Social Security Number included** of every student.
2. _____ Every student's permission slip has **three** signatures on it
3. _____ Every student who will be 18 on or before March 19th, 2024 and who has filled in a permission slip has also turned in a **completed** Registration Form (This is of critical importance!!)
4. _____ Every student who will be 17 on or before March 19th, 2024 and who has filled in a permission slip has been given the option to turn in a Registration Form
5. I understand that if students are turning in Registration Forms, they must be returned to the Board within 10 days of receipt, or on/before **February 20th, 2024, whichever falls first on the calendar.**
6. I will deliver the completed paperwork to C/O YATB, Board of Elections at 4700 Smith Rd., Cincinnati OH 45212, **or** I will mail it to the same address. **I will not scan or email any paperwork to the Board of Elections.** _____
7. I understand that the deadline to return paperwork to the BOE is **February 20th, 2024.**

Hamilton County Youth at the Booth – FACT SHEET

I AM 17 YEARS OLD. SHOULD I FILL OUT THE REGISTRATION FORM, TO REGISTER TO VOTE?

Ohio State Law has a special provision that allows 17 year olds who are high school students to work the polls, and to fill out a Voter Registration Form if they would like to. Filling out the Registration Form will make you a Registered Voter, legally allowed to vote, once you turn 18. In addition, if you will be 18 by the next General Election (November 5th, 2024), filling out a Registration Form will allow you to vote for *candidates* in the March 19th, 2024 Primary Election. If your teacher does not provide the form, contact the BOE. On the Registration Form, use your full name, address, birth date, last 4-digits of your Social Security number OR driver license 6-digit number & signature.

I AM 18 YEARS OLD. SHOULD I FILL OUT THE REGISTRATION FORM, TO REGISTER TO VOTE?

You are required to do so. In terms of voting, you have several options: you can request a Vote by mail ballot from the BOE, or you can vote in-person at the BOE office at 4700 Smith Road Cincinnati, OH 45212 beginning 28 days before Election Day.

See the BOE website: www.votehamiltoncountyohio.gov for more information or ask your PEO Supervisor.

HOW DO I GET ASSIGNED TO A POLLING LOCATION?

Once you let your teacher know that you want to participate & hand in your paperwork, your teacher will turn in your paperwork to the Board of Elections. A Precinct Election Official (PEO) Supervisor will call/text you about your Election Day polling place assignment & class assignment for training. Be sure to stay in contact with the PEO Supervisors if you have to make any changes.

WHEN AND WHERE IS THE TRAINING?

A PEO Supervisor will call or text you about a date/time for training that fits with your schedule. All training classes will be held at the BOE, 4700 Smith Rd. Cincinnati, OH 45212

HOW DO I GET TO TRAINING CLASS & TO THE POLLING LOCATION MONDAY NIGHT AND TUESDAY?

You are required to have or provide your own transportation to and from training and the polls. Please locate your assigned polling place prior to the Monday Night polling place set-up so that you will know where you are going to work.

WHAT IF I CANNOT WORK THE ENTIRE TIME ON ELECTION DAY?

You will not be able to participate in Youth at the Booth. You must be able to complete the training, attend Monday night polling place set-up and work all day on Election Day. You cannot work a partial day at the polls.

WHAT SHOULD I WEAR?

The dress code for all Precinct Election Officials is business casual clothing – for men: a nice pair of jeans, dress pants & shirt; for women: jeans, dress slacks or skirt & shirt. No sweat pants. You CANNOT wear any political buttons, badges, or t-shirts. Please do not wear shorts or flip flops.

WHAT ABOUT BREAKS, LUNCH AND FOOD?

You will get 1 hour for lunch during which you can leave the polling location. We also suggest that you bring lunch, snacks, and water to have throughout the day.

CAN I BRING THINGS TO DO?

You may bring your cell phone for emergency calls only. Remember, being a Precinct Election Official is the priority. **No LAPTOP OR IPAD AND DO NOT TEXT WHILE WORKING AS A PRECINCT ELECTION OFFICIAL!**

WILL I BE PAID? WHY DO YOU NEED MY SOCIAL SECURITY NUMBER?

You will be paid \$225.00 for your complete participation (training, Monday night set-up and Election Day). The BOE requires your social security number for payroll purposes only. You will receive your check payment within 3-4 weeks after the election.

FOR MORE INFORMATION CONTACT:

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