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Board of Elections

HAMILTON COUNTY OHIO

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Cincinnati, OH 45212

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VoteHamiltonCountyOhio.gov

HAMILTON COUNTY YOUTH AT THE BOOTH STUDENT PARTICIPATION & PARENT/GUARDIAN PERMISSION FORM

Students & Parents: This form has a 2-fold purpose: 1) students complete the form to participate in the Hamilton County Youth at the Booth program to work the polls in the upcoming May Primary/Special Election; and 2) Parent/Guardian acknowledge/authorize that participation involves an off-school activity.

School Name: _____ School District: _____

Student Name: _____

Address: _____

Student Cell Phone () _____ Home Telephone () _____

Student Email: _____

Date of Birth: ____/____/____ U.S. Citizen? Yes ____ No ____

Social Security # _____ (Required for payment/payroll from Hamilton County)

Evening class or weekend class? (Circle one): Evening Weekend

Political Party Preference (Circle one): Democrat Republican Non-Affiliated

I am a student in good standing. I will have my own transportation to training & the polls. I will attend the 4-hour training session. I will assist in setting up the polling location on Monday May 1st from 7:00 to 9:00 PM. On Tuesday, May 2nd Election Day, I will remain at my assigned polling location from 5:30 AM to 8:45 PM or later. **I have informed my teachers, coaches, and employers of my commitment. I have entered it on my calendar.**

✓ **Student Signature:** _____ **Date:** _____

PARENT/GUARDIAN PERMISSION

I have reviewed and understand the conditions of the off-site activity described and give my consent for my student to participate. I understand the locations of this off-site activity will be at the Hamilton County BOE and at a polling place within Hamilton County, within our city or nearby. I give my permission for my student to be photographed at this event. I UNDERSTAND THAT MY STUDENT MAY PARTICIPATE ONLY IF ALL INFORMATION IS COMPLETED ON THIS FORM.

✓ **Parent/Guardian Signature:** _____

✓ **Parent/Guardian Phone #:** Daytime: _____ Evening: _____

✓ **FACULTY MEMBER SIGNATURE STUDENTS: RETURN THIS FORM TO YOUR TEACHER**

I have verified that the student is at least
17 years old and is a high school student in good standing.

TEACHER: PLEASE PROVIDE THE BOARD OF ELECTIONS WITH A COPY OF THIS FORM. KEEP YOUR COPY ON FILE AS REQUIRED BY YOUR SCHOOL DISTRICT

Hamilton County Youth at the Booth – FACT SHEET

HOW DO I GET ASSIGNED TO A POLLING LOCATION?

Once you let your teacher know that you want to participate & hand in your paperwork, your teacher will give your name and contact info to the Board of Elections. Precinct Election Official (PEO) Supervisor will call/email you about your Election Day polling place assignment & class assignment for training. Be sure to stay in contact with the PEO Supervisors if you have to make any changes.

WHEN AND WHERE IS THE TRAINING?

A PEO Supervisor will call or email you about a date/time for training that fits with your schedule. All training classes will be held at the BOE, 4700 Smith Rd. Cincinnati, OH 45212

HOW DO I GET TO TRAINING CLASS & TO THE POLLING LOCATION MONDAY NIGHT AND TUESDAY?

You are required to have or provide your own transportation to and from training and the polls. Please locate your assigned polling place prior to the Monday Night polling place set-up so that you will know where you are going to work.

WHAT IF I CANNOT WORK THE ENTIRE TIME ON ELECTION DAY?

You will not be able to participate in Youth at the Booth. You must be able to complete the training, attend Monday night polling place set-up and work all day on Election Day. You cannot work a partial day at the polls.

WHY DO I NEED TO SELECT A POLITICAL PARTY?

The BOE has to make sure a balanced number of Democrats, Republicans & Non-Affiliated PEOs work at each polling location. Working as a Democrat, Republican, or Non-Affiliated does not register you as a member of the parties. If you do not have a preference, please select Non-Affiliated.

HOW CAN I REGISTER IF I AM ONLY 17?

Ohio State Law requires anyone assigned to work the polls to be registered to vote and a special provision allows 17 year olds who are high school students to do this. On the registration form, use your full name, address, birth date, last 4-digits of your social security number OR driver license 6-digit number & signature.

I AM 18 AND REGISTERED TO VOTE. WHEN DO I GET TO VOTE?

There are several options: you can request a Vote by mail ballot from the BOE, or you can vote in-person at the BOE office at 4700 Smith Road Cincinnati, OH 45212 beginning 28 days before Election Day.

See the BOE website: www.votehamiltoncountyohio.gov for more information or ask your PEO Supervisor.

WHAT SHOULD I WEAR?

The dress code for all Precinct Election Officials is business casual clothing – for men: a nice pair of jeans, dress pants & shirt; for women: jeans, dress slacks or skirt & shirt. No sweat pants. You CANNOT wear any political buttons, badges, or t-shirts. Please do not wear shorts or flip flops.

WHAT ABOUT BREAKS, LUNCH AND FOOD?

You will get 1 hour for lunch during which you can leave the polling location. We also suggest that you bring lunch, snacks, and water to have throughout the day.

CAN I BRING THINGS TO DO?

You may bring your cell phone for emergency calls only. Remember, being a Precinct Election Official is the priority. **No LAPTOP OR IPAD AND DO NOT TEXT WHILE WORKING AS A PRECINCT ELECTION OFFICIAL!**

WILL I BE PAID? WHY DO YOU NEED MY SOCIAL SECURITY NUMBER?

You will be paid \$181.50 for your complete participation (training, Monday night set-up and Election Day). The BOE requires your social security number for payroll purposes only. You will receive your check payment within 3-4 weeks after the election.

FOR MORE INFORMATION CONTACT:

Raquel Burgos

Elections Administrator

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Crystal Wright

Precinct Election Official Supervisor

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Hayley Dressler

Precinct Election Official Supervisor

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