

**HAMILTON COUNTY BOARD OF ELECTIONS
MEETING HELD
JANUARY 9, 2018 AT 10:00AM**

The meeting of the Hamilton County Board of Elections was called to order at 10:00am by Chairman Burke. Present were members Mr. Triantafilou, Mr. Faux and Mr. Gerhardt. Also present: Director Sherry Poland and Deputy Director Sally Krisel and Cooper Bowen with the Hamilton County Prosecutor's Office.

Chairman Burke noted that proper notice was duly provided as required by O.R.C. 121.22.

**I. APPROVE BOARD MEETING MINUTES: DECEMBER 1, 2017;
DECEMBER 6, 2017**

Mr. Triantafilou made a motion to approve the Board Meeting Minutes for December 1, 2017 and December 6, 2017; Mr. Faux seconded. The motion passed unanimously.

II. REVIEW: NOVEMBER 7, 2017 GENERAL ELECTION VOTER ANOMALY REPORT

The Board reviewed the November 7, 2017 Voter Anomaly Summary Report of 11 Voters that the Board requested Staff research and attempt to contact. The Board members each reviewed the summary report and reached the consensus that no further action was required.

The Board reviewed a second Summary Report of 2 voters. This report was made as a result of communications to Director Sherry Poland from Nathaniel Livingston, Jr. The Board reviewed the staff report detailing the investigation and review of the records made with respect to the allegations contained in the communication from Mr. Livingston. A discussion among the Board Members ensued whereupon the consensus was reached that no further action was required at this time.

III. ADOPTION OF PERSONNEL MANUAL

A review and revision of the Hamilton County Board of Elections Personnel Manual was conducted by Staff using updated information from the Hamilton County Board of Commissioners, the Ohio Secretary of State and other Ohio County Board of Elections. The review and revision was also conducted with oversight from the Hamilton County Prosecutor's Office. The Board reviewed the

completed document and agreed to its' adoption with one change: p. 17 of the document should state that the Board appoints the Director and Deputy Director of opposite political parties.

Mr. Triantafilou made a motion to adopt the Personnel Manual with the change to page 17 as discussed (Director and Deputy Director Appointments); Mr. Faux seconded. The motion passed unanimously.

The Board also had a question regarding the protected class referring to Veterans. Staff will review this section of the policy with the Prosecutor's Office and report back to the Board if and make an amendment is necessary.

IV. SALARY ADJUSTMENTS

Ms. Poland reported that staff received notice from the Board of County Commissioners of a 1.5% increase to the budget for salary purposes effective with the first pay period of 2018. Staff recommends that all employees receive a 1.5% salary increase.

Mr. Triantafilou made a motion to approve the 1.5 % salary increase for all BOE employees; Mr. Faux seconded. The motion passed unanimously.

V. OTHER BUSINESS

The Board was advised of the public demonstration options for the new voting equipment: Thursday, January 18, 2018, 2-4pm for Hart InterCivic and Thursday, January 25, 2018, 2-4pm for ES&S.

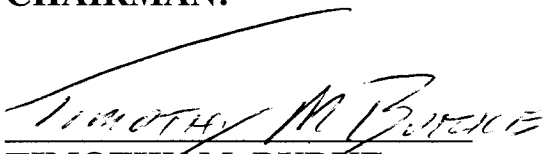
Mr. Burke allowed for questions and comments from the audience.

There being no further business to come before the Board, Mr. Gerhardt made a motion to adjourn; Mr. Faux seconded. The motion passed unanimously.

APPROVED:

DATE: February 14/2018

CHAIRMAN:


TIMOTHY M. BURKE

DIRECTOR:


SHERRY L. POLAND